नेपाल इन्जिनियरिङ्ग परिषद्

(नेपाल इन्जिनियरिङ्ग परिषद् ऐन,२०५५ द्वारा स्थापित)

Nepal Engineering Council

(Estd.under NEC Act 2055)

तालिम कार्यक्रममा सहभागीता सम्बन्धी सूचना !

(सूचना प्रकाशित मिति २०८३।०८।०३)

National Council for Secretariat Training & Development Organization, India बाट मिति 18th November, 2026 मा प्राप्त पत्र बमोजिम देहायको मिति र स्थानमा हुने तालिम कार्यक्रममा सहभागी हुनका लागि इच्छुक व्यक्ति/निकाय/सम्बन्धित पेशागत संस्थाहरुले परिषद्सँग समन्वय गर्नुहुन सम्बन्धित सबैको जानकारीको लागि यो सूचना प्रकाशित गरिएको छ। उक्त तालिम कार्यक्रमको विस्तृत विवरण यसै साथ संलग्न छ।

इ. निरण महर्जन
रजिष्ट्रार
(ने.इ.प. नं.४७८१ सिभिल "क")

मिनभवन, काठमाडौं, नेपाल। फोन: ०१-४५२०६५५, ४५२०६५६

ई-मेल: necgov@ntc.net.np , info@nec.gov.np वेभसाइट: www.nec.gov.np

National Council for Secretariat Training & Development

(An ISO 9001;2015 Organization)

Plot No.- 102, 52A,V, First Floor, Vijay Block, Laxmi Nagar, Delhi-110092 India.
Ph. +91-11-44767807, +91- 9667495189, +91-9667493654
E-Mail: -info@ncstd.in, infoncstd@gmail.com

Ref No:- NCSTD/INT/69-63-6969/2026 New Delhi, Dated 18th November, 2026

To, **E-mail**

The Registrar
Office of the Registrar,
Nepal Engineering Council, Minbhawan, Kathmandu

Subject: - Executive Development Program-Call for Nominations

Dear Sir/Madam,

National Council for Secretariat Training & Development (NCSTD), established in 2009, is an autonomous organization registered with the Department of Labour, Government of NCT of Delhi, and the Ministry of Micro, Small and Medium Enterprises. NCSTD works towards strengthening the professional capabilities of officers and executives from Central and State Governments, PSUs, institutions and other organizations through structured training and capacity-building initiatives.

India's growing role in regional and international development through technical cooperation, capacity building and knowledge exchange, including platforms such as **SAARC and ASEAN**, highlights the importance of institutional development and human resource capacity building. In this context, NCSTD conducts **Executive Development Programmes, training programmes, workshops, seminars, exposure visits and knowledge-sharing initiatives** focused on leadership, governance, administration, management, digital transformation, strategic decision-making and organizational effectiveness.

Through continuous learning and exposure to national and international best practices, NCSTD aims to enhance professional competencies, strengthen institutional capacity and develop capable leaders equipped to meet emerging administrative and organizational challenges.

List of Executive Development Program

Code No.	Title of Programme	Programme Date (Tue.-Sat.)	Venue	Course Fee Per Participant	
				Residential (Twin Sharing)	Residential (Single Sharing)
EDP-01	Cross-Border Procurement & Strategic Contract Management: Harmonizing International Bidding & Regional Trade Procurement Rules	17th -21st November, 2026	**Leh** (Ladakh)	$ 555	$ 680
		24th - 28th November, 2026	**Shimla** (Himachal Pradesh)	$ 555	$ 680
		22nd -26th December, 2026	**Panji** (Goa)	$ 555	$ 680
		09th -13th February, 2027	**Ooty** (Tamil Nadu)	$ 555	$ 680
		09th -13th March, 2027	**Darjeeling** (West Bengal)	$ 555	$ 680
EDP-02	Advanced e-Procurement Systems, Public Financial Management & Digital Governance for Regional Public Sector Undertakings	08th -12th December, 2026	**Dalhousie** (Himachal Pradesh)	$ 555	$ 680
		15th -19th December, 2026	**Kathmandu** (Nepal)	$ 555	$ 680
		05th -09th January,2027	Cochin (Kerala)	$ 555	$ 680
		23rd -27th February,2027	Srinagar (Jammu & Kashmir)	$ 555	$ 680

EDP-03	**Executive Stress Management, Inter-Governmental Communication & Leadership Skills for Public Administrators**	08th -12th December, 2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		05th -09th January, 2027	Cochin (Kerala)	$ 555	$ 680
		23rd -27th February, 2027	Srinagar (Jammu & Kashmir)	$ 555	$ 680
EDP-04	**Geospatial Technology & Regional GIS/GPS Applications for Urban Planning, Cross-Border Logistics & Land Mapping**	24th - 28th November, 2026	Shimla (Himachal Pradesh)	$ 555	$ 680
		23rd -27th March, 2027	Jim Corbett (Uttarakhand)	$ 555	$ 680
EDP-05	**Public Procurement Policies, Digital Marketplaces & Customs Taxation Compliance under SAFTA/SATIS Frameworks**	24th - 28th November, 2026	Shimla (Himachal Pradesh)	$ 555	$ 680
		15th -19th December, 2026	Kathmandu (Nepal)	$ 555	$ 680
		22nd -26th December, 2026	Panji (Goa)	$ 555	$ 680
		09th -13th February, 2027	Ooty (Tamil Nadu)	$ 555	$ 680
		23rd -27th March, 2027	Jim Corbett (Uttarakhand)	$ 555	$ 680
EDP-06	**Leadership & Strategic Change Management: Transforming Public Institutions from Rule-Based to Role-Based Administration**	08th -12th December, 2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		26th -30th January, 2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
		23rd -27th February, 2027	Srinagar (Jammu & Kashmir)	$ 555	$ 680
EDP-07	**Local Governance, Democratic Decentralization & Municipal Administration in South Asian Urban Centers**	08th -12th December, 2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		23rd-27th February, 2027	Srinagar (Jammu & Kashmir)	$ 555	$ 680
EDP-08	**Financial Governance, Accrual System Accounting & International Public Sector Accounting Standards (IPSAS) for Government Bodies**	27th -31st October, 2026	Jim Corbett (Uttarakhand)	$ 555	$ 680
		08th-12th December, 2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		26th-30th January, 2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
		23rd-27th February, 2027	Srinagar (Jammu & Kashmir)	$ 555	$ 680
		23rd -27th March, 2027	Jim Corbett (Uttarakhand)	$ 555	$ 680
EDP-09	**Public-Private Partnerships (PPP) in Urban Infrastructure, Mass Housing Policy & Sustainable Habitat Development**	24th - 28th November,2026	Shimla (Himachal Pradesh)	$ 555	$ 680
		22nd-26th December,2026	Panji (Goa)	$ 555	$ 680
		26th-30th January,2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
		23rd-27th February, 2027	Srinagar (Jammu & Kashmir)	$ 555	$ 680
EDP-10	**Digital Public Infrastructure (DPI) & Artificial Intelligence in Governance: Enhancing Public Service Delivery across SAARC Nations**	27th -31st October, 2026	Jim Corbett (Uttarakhand)	$ 555	$ 680
		24th - 28th November, 2026	Shimla (Himachal Pradesh)	$ 555	$ 680
		05th-09th January, 2027	Cochin (Kerala)	$ 555	$ 680
		09th-13th February, 2027	Ooty (Tamil Nadu)	$ 555	$ 680

EDP-11	**Modern Survey Techniques, Total Station Infrastructure & Community-Based Disaster Risk Reduction (DRR) Management**	27th -31st October,2026	Jim Corbett (Uttarakhand)	$ 555	$ 680
		08th-12th December,2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		05th-09th January,2027	Cochin (Kerala)	$ 555	$ 680
		23rd-27th February,2027	Srinagar (Jammu & Kashmir)	$ 555	$ 680
		23rd -27th March,2027	Jim Corbett (Uttarakhand)	$ 555	$ 680
EDP-12	**Strategic Executive Leadership & Institutional Capacity Building for Public Sector Transformation**	24th - 28th November, 2026	Shimla (Himachal Pradesh)	$ 555	$ 680
		26th-30th January,2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
		09th-13th March,2027	Darjeeling (West Bengal)	$ 555	$ 680
EDP-13	**Transparency in Administration: Information Access, Public Accountability & Strategic Human Resource Practices**	17th -21st November,2026	Leh (Ladakh)	$ 555	$ 680
		05th-09th January,2027	Cochin (Kerala)	$ 555	$ 680
		09th-13th March,2027	Darjeeling (West Bengal)	$ 555	$ 680
EDP-14	**Anti-Corruption Mechanisms, Preventive Vigilance & Good Governance Strategies in Public Administration**	09th-13th February,2027	Ooty (Tamil Nadu)	$ 555	$ 680
		23rd -27th March, 2027	Jim Corbett (Uttarakhand)	$ 555	$ 680
EDP-15	**Sustainable Civil Infrastructure, High-Rise Construction Management & Extreme Weather Quality Control**	24th - 28th November, 2026	Shimla (Himachal Pradesh)	$ 555	$ 680
		22nd-26th December, 2026	Panji (Goa)	$ 555	$ 680
		26th-30th January,2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
		09th-31st March, 2027	Darjeeling (West Bengal)	$ 555	$ 680
EDP-16	**Strategic Skills for Executive Secretaries & Administration Officials: Office Management & Protocol Services**	17th -21st November,2026	Leh (Ladakh)	$ 555	$ 680
		22nd-26th December,2026	Panji (Goa)	$ 555	$ 680
		09th-13th February,2027	Ooty (Tamil Nadu)	$ 555	$ 680
EDP-17	**Systematic Conflict Resolution, Inter-Agency Negotiation & Change Management in Strategic Initiatives**	09th-13th February,2027	Ooty (Tamil Nadu)	$ 555	$ 680
EDP-18	**Cross-Border Procurement & Integrated Financial Management Systems (PFMS) for Bilateral Projects**	08th-12th December,2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		15th -19th December, 2026	Kathmandu (Nepal)	$ 555	$ 680
		05th-09th January,2027	Cochin (Kerala)	$ 555	$ 680
EDP-19	**Public Procurement Auditing, Digital Contracting & E-Governance Standards for Public Sector Organizations**	27th -31st October,2026	Jim Corbett (Uttarakhand)	$ 555	$ 680
		08th-12th December,2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		26th-30th January,2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
EDP-20	**Urban Land Governance, Municipal Housing Policy & Infrastructure Planning for Regional Growth Centers**	27th -30th October,2026	Jim Corbett (Uttarakhand)	$ 555	$ 680
		08th-12th December,2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		09th-13th February,2027	Ooty (Tamil Nadu)	$ 555	$ 680

EDP-21	**e-Governance Implementation, Cross-Border Data Privacy & Strategic Digital Transformation in Government**	17th -21st November,2026	Leh (Ladakh)	$ 555	$ 680
		26th-30th January,2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
EDP-22	**Intelligent Automation, AI Policy & Data Analytics for Decision-Makers in Public Administration**	17th -21st November,2026	Leh (Ladakh)	$ 555	$ 680
		05th-09th January,2027	Cochin (Kerala)	$ 555	$ 680
EDP-23	**Cyber Security Architecture, National Information Protection & Digital Risk Governance for SAARC Ministries**	17th -21st November,2026	Leh (Ladakh)	$ 555	$ 680
		26th-30th January,2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
EDP-24	**Executive Administrative Leadership, Strategic Public Administration & Regional Diplomacy**	17th -21st November, 2026	Leh (Ladakh)	$ 555	$ 680
		15th -19th December, 2026	Kathmandu (Nepal)	$ 555	$ 680
		05th-09th January, 2027	Cochin (Kerala)	$ 555	$ 680
		09th-13th March,2027	Darjeeling (West Bengal)	$ 555	$ 680
EDP-25	**Human Rights Protection, Anti-Corruption Frameworks & Transparent Governance in Environmental, Social, and Governance (ESG) Standards**	27th -31st October,2026	Jim Corbett (Uttarakhand)	$ 555	$ 680
		08th-12th December,2026	Dalhousie (Himachal Pradesh)	$ 555	$ 680
		26th-30th January,2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
EDP-26	**Modern Public Procurement Standards, Cost Optimization Techniques & International Dispute Resolution**	22nd-26th December,2026	Panji (Goa)	$ 555	$ 680
		09th-13th March, 2027	Darjeeling (West Bengal)	$ 555	$ 680
EDP-27	**Agri-Tech Innovation, AI & Blockchain Applications in Agriculture: Building Sustainable Farm Value Chains in SAARC**	05th-09th January,2027	Cochin (Kerala)	$ 555	$ 680
		23rd -27th March, 2027	Jim Corbett (Uttarakhand)	$ 555	$ 680
EDP-28	**Green Buildings, Low-Carbon Infrastructure & Climate Resilient Civil Construction in South Asia**	05th-09th January,2027	Cochin (Kerala)	$ 555	$ 680
EDP-29	**High-Performance Secretariat Management, Cross-Functional Team Building & Public Sector Efficiency**	15th -19th December, 2026	Kathmandu (Nepal)	$ 555	$ 680
		26th-30th January,2027	Port Blair (Andaman & Nicobar)	$ 555	$ 680
		09th-13th March,2027	Darjeeling (West Bengal)	$ 555	$ 680
EDP-30	**Cross-Border Energy Grid Integration, Renewable Energy Policy & Green Hydrogen Innovation for South Asia**	09th-13th March,2027	Darjeeling (West Bengal)	$ 555	$ 680

The dates listed in the table include hotel check-in on Tuesday afternoon, training on Wednesday, Thursday, and Friday hotel check-out on Saturday Forenoon.

1. Programme Overview

1.1 Programme Coverage & Target Audience

- **Comprehensive Curriculum:** Training modules combine theoretical frameworks with practical industry insights for a holistic learning experience.
- **Universal Eligibility:** Programmes are designed for government officials across Executive & Administrative Organs, Judicial and Legislative Bodies, Panchayati Raj Institutions, Academic & Autonomous Institutions, PSUs, and related public-sector organizations at Junior, Middle, and Senior Management levels.

1.2 Bespoke & Customized Formats

- **Tailored Interventions:** Organizations may request customized Executive Development Programmes beyond the scheduled calendar.
- **Destinations of Choice:** Customized programmes can be conducted at preferred domestic or international destinations, subject to mutual feasibility.

2. Nomination Submission & Group Incentives

2.1 Timeline Compliance

- **Cut-Off Date**: Authorized nomination forms must be submitted at least one (1) week before the programme start date.
- **Late Submissions:** Late nominations are subject to seat availability and administrative approval.

2.2 Corporate Volume Discount

- **5% Group Concession:** Available to organizations nominating more than 10 participants for the same programme.
- The concession applies to the consolidated invoice and cannot be split or carried forward to other programmes.
- Applicable to officials from Central/State/UT Governments, PSUs, Autonomous Bodies, Boards, Corporations, and Departments.

3. Attendance & Certification

3.1 Attendance Requirement

- **100% Attendance:** Full attendance in all technical sessions, workshops, and case studies is mandatory.
- Attendance will be monitored through manual sign-ins.

3.2 Certificate Issuance

- **Certificate of Participation**: Issued upon successful completion of the programme.
- Participants with unauthorized absence or early departure will not be eligible for certification, and the nominating organization may be notified.

4.0 Residential Participation

- **Accommodation:** Premium, pre-vetted 4-star hotel.
- **Duration:** Standard stay of **4 Nights / 5 Days.**
- **Check-in:** One day before programme commencement.
- **Check-out:** One day after programme conclusion.
- **Includes:** Accommodation and three daily meals—breakfast, lunch, and dinner.
- **Personal Expenses:** Room service, minibar, laundry, telephone, and extended stays are excluded and payable by the participant.

5. Financial Terms & Payment

Mode of Remittance

- **Payment Mode:** Advance payment must be made through RTGS/NEFT. Cash and PDCs are not accepted.
- **Admission:** Full participation fees must be credited before programme commencement.
- **Accommodation:** Residential rooms are confirmed only after receipt and verification of advance payment.

6. Admission & Seat Allocation

6.1 FIFO Mechanism

- **Seats are limited and allocated on a First-Come, First-Served basis according to the date of payment receipt.**

6.2 Confirmation

- After **verification of nomination and payment, an official Nomination Confirmation Notice and Programme Brief** will be emailed to the coordinator and participant.

7. Transport, Logistics & Arrival

7.1 Travel Responsibility

- Participants/sponsoring organizations are responsible for arranging and funding travel to the destination city and venue.

7.2 Residential Arrival Protocol

- Residential participants should proceed directly to the designated 4-star hotel on arrival day.
- Carry a valid **corporate ID** and government-issued photo ID such as **Passport,** or **Driving Licence** for hotel check-in.

⚠ ACTION REQUIRED

Sponsoring entities are requested to complete the formal approval loop internally and share their finalized nominations and payment confirmations at the absolute earliest to safeguard seat allocation.

Yours Truly,

For National Council for Secretariat Training & Development



Director (Trg.)