नेपाल इन्जिनियरिङ्ग परिषद्

(नेपाल इन्जिनियरिङ्ग परिषद् ऐन,२०५५ द्वारा स्थापित)

Nepal Engineering Council

(Estd.under NEC Act 2055)

पत्र संख्या :

व्यावसायिक इन्जिनियर (PE) दर्ता प्रमाणपत्र नवीकरण सम्बन्धी सूचना

यस परिषद्को व्यवसायिक इन्जिनियर (Professional Engineer) वर्गमा मिति सन् फेब्रुअरी २८, २०२१ मा दर्ता भई सोहि अनुसार को फेब्रुअरी २७ , २०२६ पाँच वर्षको दर्ता अवधि पुग्ने भएकाले उक्त समुहका व्यवसायिक इन्जिनियरहरुले प्रमाणपत्र नविकरणको लागि अन्तिम मिति अगावै नवीकरणको प्रक्रियाको लागि हालसम्मको निरन्तर व्यवसायिक विकास (Continuous Professional Development-CPD) सम्बन्धी गरिएका कार्यहरुको विवरण तोकिए बमोजिमको ढाँचामा र नविकरण शुल्क रु.१०,०००।— (दश हजार मात्र) परिषद्को बैंक खातामा जम्मा गरेको बैंक भौचर/प्रमाण सहित आवेदन बुझाउनुहुनको लागि यो सूचना प्रकाशित गरिएको छ।

संलग्न गर्नु पर्ने फारम तथा आवेदन परिषद्को website बाट डाउनलोड गर्न सकिनेछ ।

बैंक विवरण:

नामः नेपाल इन्जिनियरिंग परिषद

खाता नं.: 1160100001093001

बैंकः राष्ट्रिय बाणिज्य बैंक

संलग्न गर्नु पर्ने कागजातः

१. आवेदन फाराम,
२. CPD Record,
३. बैंक भौचर/खातामा नवीकरण शुल्क बुझाएको प्रमाण
४. Peng प्रमाणपत्र

रजिस्ट्रार

मिनभवन, काठमाडौं, नेपाल । फोनः ०१-४५२०६५५, ४५२०६५६

ई-मेलः necgov@ntc.net.np , info@nec.gov.np वेभसाइटः www.nec.gov.np

नेपाल इन्जिनियरिंग परिषद्
NEPAL ENGINEERING COUNCIL
Application for PE Registration (Renew)

कार्यालय प्रयोजनको लागि	दर्ता नं.	.....	
मिति	वर्ष	महिना	गते



नेपाल इन्जिनियरिंग परिषद ऐन, २०५५ को दफा १२ र नेपाल इन्जिनियरिंग परिषद नियमावली २०५७ को नियम ३ क. बमोजिम नेपाल इन्जिनियरिंग परिषदले संचालन गर्ने व्यावसायिक इन्जिनियर दर्ता नवीकरणको लागि देहाय बमोजिमको विवरण सहित दरखास्त पेश गरेको छु ।

क. व्यक्तिगत विवरणः

१.	पुरा नाम र थर	
	Name in Block Letter	
२.	जन्म मिति (वि. स.)	
	Date of Birth (A. D.) (DD/MM/YYYY)	
३.	आमाको नामः	
	Mother's Name	
४.	बाबुको नामः	
	Father's Name	

५.	बाजेको नाम	
	Grand Father's Name	
६.	पति वा पत्नीको नाम	
	Name of spouse	
७.	नागरिकता नं./जिल्ला (जारी मिति)	
	Citizenship No./District (Issued Date)	
८.	राष्ट्रिय परिचयपत्र नं.	
	National ID No.	

९.	स्थायी ठेगाना	.....	प्रदेश	.....	जिल्ला
		.....	गाउँपालिका/नगरपालिका	वडा नं.	.....
		.....	टोल/गाउँ	.....	सडक/मार्ग
		मोबाइल नं.	.....	ई.मेलः	.....
	Permanent Address	.....	Province	.....	District
		.....	Rural Municipality/ Municipality	Ward No.	.....
		.....	Area/Village	.....	Street
		Mobile No.	.....	E-mail:	.....

१०.	अस्थायी ठेगाना	.....	प्रदेश	.....	जिल्ला
		.....	गाउँपालिका/नगरपालिका	वडा नं.	.....
		.....	टोल/गाउँ	.....	सडक/मार्ग
		मोबाइल नं.	.....	ई.मेलः	.....
	Temporary Address	.....	Province	.....	District
		.....	Rural Municipality/ Municipality	Ward No.	.....
		.....	Area/Village	.....	Street
		Mobile No.	.....	E-mail:	.....

११.	पत्राचार गर्ने ठेगाना	.....
	Corresponding Address	.....
१२.	दर्ता गर्न चाहेको विषय	.....
१३.	साधारण दर्तावाल इन्जिनियर दर्ता नं./प्राप्त मिति	

ख. Academic Qualifications

S/N	Criteria	Detail	Remarks
1	**Academic Qualification**		
i	**Title of the Ph. D Degree**		
ii	University		
iii	Higher Academic Institution		

iv	Year of Completion (mm/yyyy)		
i	**Title of the Master's Degree**		
ii	University		
iii	Higher Academic Institution		
iv	Year of Completion (mm/yyyy)		

2	**Professional Experience**	**Description**	**Duration**
i	Job title-1		
	Date (mm/yyyy)	From ..... to	
ii	Job title-2		
	Date (mm/yyyy)	From ..... to	
iii	Job title-3		
	Date (mm/yyyy)	From ..... to	

(Add more rows if needed)

3	**Highest Academic Degree and Professional field of Specialization**	
1	Highest Academic Degree (Engineering)	
2	Professional field of Specialization	

Continuous Professional Development (CPD) Records

S/N	Category of CPD	CPD program	CPD weight factor (W)	Applicable Hours (H)	CPD Hours (WxH)	Reference Document	Remarks
1	Formal Education in Engineering and related subjects	a. Ph. D. (completed) in Engineering	1				Maximum 30 per Ph. D degree
		b. Master's degree/post-graduate Diploma (completed)	1				Maximum 20 (additional Matser's degree related to the profession)
2	Continuing Education and Training Activities	a. Taking Training Courses (approved training program, resource person and eligibility for trainee)	0.5				· No limits (Actual hours of attandance)
							· Online trainings are also valid
							· Registered training program
		b. Conducting training sessions on the field of specialization (as the resource person)	0.5 (0.25)				· In the case of repetition of the same training program (content repetition) the weight is taken as 0.25)
							· Actual hours of training session conducted
3	Authoring Books	a. Books in the field of Specialization published by reputed publishers (having ISBN No.)	1				· 10 per book
							· Maximum 30
							·
		b. Contribution in authoring any chapter of the book (published by reputed publishers (having ISBN No.)	1				· 5 hrs. for each Chapter
							· Maximum 15
		c. Publication of Project Reports (owned by the	1				· Maximum 15 (shall contain the significant

S/N	Category of CPD	CPD program	CPD weight factor (W)	Applicable Hours (H)	CPD Hours (WxH)	Reference Document	Remarks
		professional societies/government agencies and other engineering institutions/ organizations)					cycle of the project implementation)
							· 5 hrs. for each Chapter
4	Supervising/mentoring junior engineers in academics or in the professional field	a. Ph. D. Thesis Supervising (per completed thesis)	1				· Per thesis 5.0
							· Maximum of 10 for completed Thesis.
		b. Master's Thesis Supervising (per completed thesis)	1				· Maximum 2 for one year.
							· Per thesis 1.0
		c. Guiding individual students of the internship program (nominated by the Colleges/Campuses) per students completed internship session	1				· Not considered the faculty from the academic institutions
							· 1.0 per student
		d. Guiding/mentoring individual fresh graduate by engaging him/her in the projects of own involvement (per person for six month)	1				· 1.0 per individual
							· Maximum of 10 hrs. per year
5	Writing Technical papers/reports	a. Paper publication in journal or presentation of paper in National /international conferences	1				· 5 – 10 hours for one paper (equal proportion to coauthors)
							· Maximum of 10 hrs. per year (peer reviewed Journal)
		b. Writing technical reports/ guidelines for the engineering/Technical Ministry/ Departments	1				· 5 – 10 hours for one paper (equal proportion to coauthors)
							· Maximum of 10 hrs. per year
6			1				· 1.0 per membership

S/N	Category of CPD	CPD program	CPD weight factor (W)	Applicable Hours (H)	CPD Hours (WxH)	Reference Document	Remarks
	Contribution to the professional society/Activities	a. Valid membership in the Professional Society (National)					· Maximum 1 hrs.
		b. Valid membership in the Professional Society (International)	1				· 1.0 per membership
							· Maximum of 1 hrs.
		c. Leading the technical/Scientific Committees/chief editor of the engineering journal/Paper Reviewer in International Conference/ Journal	1				· 5.0 For each conference/Journal published
							· Maximum of 10 hrs.
		d. Delivering Guest Lectures (being invited) or Symposium/Seminar panelist	2				· Actual Lecture hours
							· Lectures exclude routine teaching at institutions and university
		e. Patent (in any engineering Field) applied	1.5				· 10 hours for each patent
		f. Patent (in any engineering Field) Granted	2.5				· 10 hours for each patent
		g. Attending an academic /professional conferences/meetings/conventions/forum etc. (National level)	0.5				· Actual hours spent at the meeting
							· Maximum 10 hrs.
							· (Hours of relevant sessions will be counted)
		h. Attending an academic /professional conferences/meetings/conventions/forum etc. (International level)	0.5				· Actual hours spent at the meeting
							· Maximum 10 hrs.

Note:

A	Maximum number of hours that can be claimed in respect of each category of the CPD are indicated against each category. CPD hours have to be claimed from at least 3 categories.

B	Every professional engineer will have to secure 150 CPD hrs. during the period of five years of the previous registration for renewal.
D	The number of CPD hours will be calculated by multiplying the number of hours actually spent for the CPD activities by predetermined weight factors provided in the table.